



**RFP-2026-1-4943 - Provision of Community Aerodrome
Radio Station (CARS) - Faro, Yukon**

PREVIEW

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Schedule of Prices

(*) Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner (unless otherwise specified).

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Schedule of Prices - CARS Services Contract (Mandatory)

Insert hourly rate.

The hourly rates should include all related duties and work as specified within the Appendix A - Scope of Work, 4. Provision of CARS Services. The initial contract will be based on the assumption of an annual hourly totals as follows:

Provision of CARS Services: 3,530 hours in years 1 & 3, 3538 Hours in year 2 (due to leap year).

Note: Bids over the Maximum Hourly Rate for each fiscal period will be rejected.

Line Item	Fiscal Period	Maximum Hourly Rate	Hourly Rate *	Annual Estimated Hours	Annual Contract Amount By Service
1	April 1, 2026 to March 31, 2027	\$43.92		3530	
2	April 1, 2027 to March 31, 2028	\$44.80		3538	
3	April 1, 2028 to March 31, 2029	\$45.69		3530	
Subtotal:					

Provisional Costing for AMSCR Reporting

This provisional pricing is for the optional work of **Aircraft Movement Surface Condition Reports (AMSCR)**

The daily rates include all related duties and work as specified within Appendix A - 8. Provision of AMSCR Reporting Services. This provision will be based on the assumption of 15 minutes per day.

This total will be used as part of the overall price evaluation but any Bid Value Reductions will not apply to this total.

Note: Bids over the Maximum Hourly Rate for each fiscal period will be rejected.

We will not be submitting for Provisional Costing for AMSCR Reporting

Line Item	Fiscal Period	Service	Maximum Hourly Rate	Number of Days	Hours Per Day	Hourly Rate *	Total
1	April 1, 2026 to March 31, 2027	AMSCR	\$43.9200	365	0.25		
2	April 1, 2027 to March 31, 2028	AMSCR	\$44.8000	366	0.25		
3	April 1, 2028 to March 31, 2029	AMSCR	\$45.6900	365	0.25		
Subtotal:							

Provisional Costing for Janitorial Services

This provisional pricing is for the optional work of Janitorial Services

The hourly rates include all related duties and work as specified within Appendix A - 5. Provision of Janitorial Services. This provision will be based on the assumption of an annual hourly totals as follows:

Provision of Janitorial Services: 300 Hours Annually

This total will be used as part of the overall price evaluation but any Bid Value Reductions will not apply to this total.

Note: Bids over the Maximum Hourly Rate for each fiscal period will be rejected.

We will not be submitting for Provisional Costing for Janitorial Services

Line Item	Fiscal Period	Service	Maximum Hourly Rate	Annual Estimated Hours	Hourly Rate *	Total
1	April 1, 2026 to March 31, 2027	Janitorial	\$43.9200	300		
2	April 1, 2027 to March 31, 2028	Janitorial	\$44.8000	300		
3	April 1, 2028 to March 31, 2029	Janitorial	\$45.6900	300		
Subtotal:						

Provisional Costing for Guaranteed Afterhours Stand-By

This provisional pricing is for the optional work of Guaranteed Afterhours Stand-By

The hourly rates include all related duties and work as specified within Appendix A - 6. Provision of Guaranteed Standby Services. This provision will be based on the assumption of an annual hourly totals as follows:

Provision of Guaranteed Afterhours Stand-By (Equivalent 1:8): 646 Hours

This total will be used as part of the overall price evaluation but any Bid Value Reductions will not apply to this total.

Note: Bids over the Maximum Hourly Rate for each fiscal period will be rejected.

We will not be submitting for Provisional Costing for Guaranteed Afterhours Stand-By

Line Item	Fiscal Period	Service	Maximum Hourly Rate	Annual Estimated Hours	Hourly Rate *	Total
1	April 1, 2026 to March 31, 2027	Guaranteed After Hours Stand-By	\$43.9200	646		
2	April 1, 2027 to March 31, 2028	Guaranteed After Hours Stand-By	\$44.8000	646		
3	April 1, 2028 to March 31, 2029	Guaranteed After Hours Stand-By	\$45.6900	646		
Subtotal:						

RFP - Bid Value Reduction Criteria

For the purposes of evaluation, the pricing of the Proposals is subject to reduction from any applicable Bid Value Reduction criteria ("BVR"), including:

- Yukon First Nation Business Ownership BVR;
- Yukon First Nation Business Location BVR; and/or
- Yukon First Nation Labour BVR.

NOTE: Any BVRs will only apply for the purposes of the evaluation and ranking. BVR will not apply to or include any contingencies and/or provisional cost sum amounts stated in the Price Table or procurement documents.

To submit Yukon First Nation Labour wages for employees of non-Yukon First Nation owned businesses, please see Part C Total Dollar value of wages being paid to Yukon First Nation Labour, below.

If selected for a Contract, the Proponent acknowledges and agrees that the contents and commitments, including: the value of any proposed work, services, wages, or labour contained in its Proposal related to Yukon First Nation Criteria or Yukon First Nations shall become part of their Yukon First Nation Participation Plan/Agreement, and such plan/agreement and the terms, commitments, and obligations therein shall be deemed to be incorporated into and form part of the terms of the Contract and the selected Proponent/Contractor is solely responsible for fulfilling such terms and providing sufficient proof thereof.

To complete the form, enter the information, as applicable:

Part A: Yukon First Nation Business (full legal name)

Enter the full, legal name of any applicable Yukon First Nation Business, as listed on the Yukon First Nation ("YFN") Business Registry, that will be performing

applicable Work, this may include the Proponent and/or their subcontractors performing such Work. In order to be eligible, each YFN Business stated on the form must be **duly registered and officially listed as a YFN Business on the YFN Business Registry**. For further information on the registry, please go to the following website at: <https://yukon.ca/en/search-yukon-first-nations-business-registry>. If a Proponent is submitting for only Part C, Part A may be left uncompleted.

Part B: Total Dollar value of Work being completed by each YFN Business

Enter the total dollar value of Work each YFN Business stated on the form will complete as a part of the Work, excluding any contingencies or provisional cost sums. This total dollar value includes the costs to complete the applicable Work, including labour costs for both YFN and non-YFN employees. The total dollar value of Work must only include the Work to be directly performed by each YFN Business, and shall not include the value of Work to be performed by subcontractors of the YFN Business. The value of Work to be performed by subcontractors that are YFN Businesses must be entered separately under this Part (where eligible or applicable). If a Proponent is submitting for only Part C, Part B may be left uncompleted.

Part C: Total Dollar value of wages being paid to Yukon First Nation Labour

For YFN Businesses:

Enter the total dollar value of wages to be paid to Yukon First Nation labour employed by the YFN Business to perform the applicable Work. For the purposes of Part C, "wages" means the actual amount of pay Yukon First Nation labour will receive for their actual performance of the Work and, for greater certainty, does not include costs for: equipment, rentals, lodging, travel, fuel, overhead costs, profit margins or other disbursements.

If a Proponent submits for Part A and B and cannot be verified on the YFN Business Registry, the total dollar value of wages to be paid to Yukon First Nation labour within Part C is still eligible for the Yukon First Nation Labour BVR (where applicable).

For YFN labour employed by non-YFN Businesses:

Enter the total dollar value of wages to be paid to Yukon First Nation labour employed by non-YFN Businesses to perform the applicable Work. For the purposes of Part C, "wages" means the actual amount of pay Yukon First Nation labour will receive for their actual performance of the Work and, for greater certainty, does not include costs for: equipment, rentals, lodging, travel, fuel, overhead costs, profit margins or other disbursements. The non-YFN business does not have to fill in Part A or B of the form.

YFN Business Ownership BVR Criteria:

For each YFN Business, a BVR for YFN Ownership may be applied based on the following formula and criteria:

(Part B: Total Dollar value of Work being completed by the YFN Business) minus (Part C: Total Dollar value of wages being paid to Yukon First Nation Labour) = YFN Ownership Amount

A YFN Business Ownership BVR may only be applied to the YFN Ownership Amount based on the following percentages and associated reductions, and if the business is verified and listed on the YFN Business Registry. A YFN Business's percentage of YFN Ownership shall be based on the percentage verified and approved by the YFN Business Registry. The Owner may, at its discretion, verify the percentage of YFN Ownership submitted with the YFN Business Registry.

- 100% YFN Ownership = 15% BVR
- 75% to 99% YFN Ownership = 10% BVR
- 50%* to 74% YFN Ownership = 5% BVR

*minimum 51% Ownership required for corporations and Not-for-profits.

Proponents are cautioned to review their Proposals carefully prior to submission to ensure that any YFN Business is properly listed on the YFN Business Registry and the full legal name of the business listed on the YFN Business Registry are the same as stated on the applicable Proposal form. If there is any error or discrepancy between the YFN Business name submitted in the Proposal and the name found on the YFN Business Registry, then the Owner, reserves the right, at its discretion, to not apply the YFN Business Ownership BVR (in whole or in part).

YFN Business Location BVR Criteria:

Where applicable, a Proponent may submit and be eligible for a 5% BVR for YFN Business Location. A YFN Business's Primary Business Location shall be verified and approved by the YFN Business Registry. The YFN Business Location BVR may be applied to the total dollar value of Work completed by each YFN Business whose Primary Business Location is situated in Yukon First Nation Traditional Territory where the Work is to occur. For greater certainty, if the Work is occurring in more than one Traditional Territory, the YFN Business Location BVR will be applied to the total dollar value of work to be completed for each submitted YFN Business whose Primary Business Location is situated in the Yukon First Nation Traditional Territories where the Work is to occur.

Despite the above, YFN Businesses with their Primary Business Location in Whitehorse are not eligible for the YFN Business Location BVR.

For each YFN Business, a BVR for YFN Business Location may be applied based on the following formula and criteria:

Part B: Total Dollar value of work being completed by the YFN Business x 5% = YFN Business Location BVR

Yukon First Nation Labour BVR for YFN or Non-YFN Businesses:

The line items provided in Part C: Total Dollar value of wages to be paid to Yukon First Nation Labour, will be added together by the Owner to determine the total dollar value of wages to be paid to Yukon First Nations labour ("YFN Total Wages") by YFN or non-YFN Businesses. The YFN Total Wages will be used to determine the 15% YFN Labour BVR.

The YFN Labour BVR may be applied based on the following formula and criteria:

Part C: Total Dollar value of wages to be paid to Yukon First Nation Labour x 15% = YFN Labour BVR

If the amount of the YFN Total Wages submitted exceeds the total price of the Proposal (excluding any contingencies or provisional cost sums stated in the RFP), then the Proponent is not eligible for the YFN Labour BVR and will be disqualified from receiving a YFN Labour BVR and no BVR will be applied to their Proposal for the YFN Labour BVR.

If the YFN Labour BVR is applied and the Proponent submits a compliant Yukon First Nation Participation - Labour Levels form, if applicable, the YFN Total Wages will be used for the evaluation of the Yukon First Nation wages to be paid criteria as found on form: Yukon First Nation Participation - Labour Levels. For greater certainty, if

Part C: Total Dollar values of wages to be paid to Yukon First Nation Labour is submitted, but the Yukon First Nation Participation - Labour Levels is not submitted, the Yukon First Nation wages to be paid criteria as part of the Yukon First Nation Participation - Labour Levels form will not be calculated.

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We will not be submitting for RFP - Bid Value Reduction Criteria

Line Item	Part A: Yukon First Nation Business (full legal name)	Part B: Total Dollar Value of work being completed by the YFN Business	Part C: Total Dollar value of wages to be paid to Yukon First Nation Labour *
1			

Yukon First Nations Participation Plan - Labour Levels

A Proponent that commits to providing Yukon First Nation (YFN) labour hours, which includes both existing labour or hiring additional labour to perform the Work, has an opportunity to increase their evaluation points. The information provided by the Proponent will form part of their Yukon First Nations Participation Plan/Agreement commitments and obligations. Subcontractors using existing and additional Yukon First Nations labour can be included in the Proposal submitted by the Proponent; however, it will be the Proponent's responsibility to ensure subcontractor commitments are met.

Two employment factors are considered for evaluation, **Yukon First Nation Labour Hours and Yukon First Nation Wages to be Paid**. Points are evaluated on a pro-rated basis using the formula set out below.

Yukon First Nation Labour Hours Criteria

Information required:

- **Total Proposed YFN Labour Hours:** Submit total proposed YFN labour hours to perform the Work including any YFN labour hours for any subcontractors ("Total YFN Labour Hours");
- **Total Proposed Labour Hours to Perform the Work:** Submit total proposed number of all labour hours, including labour of any subcontractors, to perform the Work (this includes all Yukon First Nation labour hours **and** non-Yukon First Nation labour hours), (collectively, the "Total Labour Hours"). Information will be evaluated based on the following from the Yukon First Nation Participation Plan - Labour Levels proposal form:
 1. Total Proposed YFN Labour Hours from Proponent with Highest Total Proposed YFN Labour Hours = 350 Points ("Total Eligible YFN Labour Points");
 2. Total YFN Labour Hours of a Proponent ÷ Total Proposed YFN Labour Hours from Proponent with Highest Total Proposed YFN Labour Hours = Proposal % ("YFN Labour Percentage"); and
 3. YFN Labour Percentage x Total Eligible YFN Labour Points = # of points assigned to Proposal for Yukon First Nation Labour Hours.

Labour Hours Mandatory Threshold

If a Proponent's Total YFN Labour Hours are less than 10% of its Total Labour Hours to Perform the Work, the Yukon First Nation Labour Hours criteria and Yukon First Nation Wages to be Paid criteria will be scored zero regardless of the amount of Yukon First Nation Labour Hours being proposed. For greater clarity, if a Proponent scores "0" for not meeting the threshold for Yukon First Nation Labour Hours and is selected for a Contract, the Proponent will still be obligated and required to provide the YFN Labour Hours submitted in its Proposal during performance of the Contract as part of its Yukon First Nation Participation Plan.

Yukon First Nation Wages to be Paid Criteria

Information required:

- Information provided in Part C: Total Dollar value of wages being paid to Yukon First Nation Labour from the YFN Bid Value Reduction Criteria and Yukon First Nation Participation Plan form will be used for the Yukon First Nation wages to be paid criteria. If no information is provided or the amount of the YFN Total Wages submitted exceeds the total price of the Proposal (excluding any contingencies or provisional cost sums stated in the RFP), zero points will be awarded for Yukon First Nation wages to be paid criteria. Information will be based and evaluated on the following:
 1. Total Dollar value of wages being paid to Yukon First Nation Labour from Proponent with Highest Total Dollar value of wages being paid to Yukon First Nation Labour = 350 Points ("Total Eligible YFN Wages Points")
 2. Total Dollar value of wages being paid to Yukon First Nation Labour of a Proponent ÷ Total Dollar value of wages being paid to Yukon First Nation Labour from Proponent with Highest Total Dollar value of wages being paid to Yukon First Nation Labour = YFN Wage Percentage
 3. YFN Wage Percentage x Total Eligible YFN Wages Points = # of points assigned to the Proponent for Total Dollar value of wages being paid to Yukon First Nation Labour

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We will not be submitting for Yukon First Nations Participation Plan - Labour Levels

Line Item	Information Required	Description	Unit of Measurement	Proponent Response *
1	Total Proposed YFN Labour Hours	Total proposed number of YFN labour hours to complete the work	# of Hours	
2	Total Proposed Labour Hours to Perform the Work	Total proposed number of all labour hours to complete the Work (this includes all labour hours, including YFN and non-YFN labour hours)	# of Hours	

Summary Table

Bid Form	Amount
Schedule of Prices - CARS Services Contract (Mandatory)	
Subtotal Contract Amount:	

CARS - Evaluation Criteria

Proposals will be evaluated based on the criteria listed in the supporting documentation, Specification Section. Proponents must ensure that the information they provide includes sufficient material to assess the proponent's capabilities in the areas indicated. Proposals will be graded to reflect the quality of the response. Proponents are cautioned that the text fields for a proposal submission on the Electronic Bidding System may contain a maximum limit of 32,000 characters.

Line Item	Category	Criteria	Points Available	Response *
1	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	List proponents experience related to the provision of CARS or Aerodrome Services. Please list the service type, dates, duration and location of prior service contracts. (Points awarded based on length and relevance of experience)	400	
2	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	Does the proponent have staff currently certified at the site? Does the proponent have staff certified at other Yukon CARS locations?	200	
3	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	Proponents Site Supervisor: Does the proponent have a site supervisor? Will the supervisor be working at the site a minimum of 2 shifts a week on average? What is the Site Supervisors Qualifications and Experience?	200	
4	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	Has the proponent performed any CARS On-the-Job Training? List the persons trained and the type and duration of training provided.	75	
5	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	Has the proponent performed any Non-CARS On-the-Job Training? List the type and duration of the training provided.	25	
6	PROPONENT'S QUALIFICATIONS AND EXPERIENCE	Indicate the experience of each proposed staff member related to the provision of CARS/Flight Information Centre service in terms of type, dates, duration and location of the experience (list a maximum of two staff). (Maximum 200 points/Staff Member for a maximum 400 points)	400	
7	Operational Planning	Contract Start Up Plan: How will the proponent ensure a seamless transition at the start of the contract?	350	
8	Operational Planning	What is the proponent's recruitment plan for future employees? Please describe how future applicants would be recruited and screened for suitability for Observer Communicator positions?	100	
9	Operational Planning	How will you control quality of the CARS day to day operations?	75	
10	Operational Planning	How will you control the quality of the Aerodrome Services?	75	
11	Operational Planning	What is your plan to retain qualified staff?	50	
12	Operational Planning	Based on the current scheduled hours of operation (both summer and winter) how would you typically schedule employees?	50	

Northern Knowledge and Experience

The proponent should demonstrate their experience working in the North by providing information related to the following:

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Line Item	Description	Response	Maximum Points
1	The proponent's knowledge of specific challenges and opportunities that might be encountered during completion of the work and which are present because of the project's northern context. Provide information regarding how you would address such challenges and opportunities in completing the proposed work or services; and		100
2	The proponent's experience working in remote, northern communities or sites similar to the work or service areas included in this RFP. Provide information regarding specific similarities between the proponent's experience and the work required on this project.		100

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Addenda, Terms and Conditions

1. I/We have thoroughly reviewed the terms of the RFP and all addenda, and understand the terms of the RFP, and acknowledge and agree to be bound by the terms of this RFP.
2. I/We have submitted a Proposal in accordance with the terms of this RFP. I/We have carefully examined and thoroughly reviewed the Work/Specifications and Contract. I/We am/are prepared and satisfied as to the practicality of executing the Work in accordance with the Contract and our ability to perform the Work, and have exercised due diligence to investigate all facts and conditions that are related to or affect the Work under the Contract.
3. In the event of my Proposal being accepted, I/we agree to enter into the Contract with the Government of Yukon on the terms and conditions set out in this RFP and the Contract.
4. I/We have checked for, reviewed, and received all addenda issued under this RFP, and acknowledge and agree to the terms of all addenda issued under this RFP.
5. In consideration for submitting a Proposal, I/we agree that this Proposal is irrevocable, unconditional, and open to acceptance by the Government of Yukon for the period stated in the RFP or any extension thereof, regardless of whether any other Proposal has been accepted or not.
6. I/we represent and warrant that the Proponent has full power and authority to enter into, perform and execute the Contract, and that the person signing this form on behalf of the Proponent is properly authorized to do so. I/we agree to be bound by the statements and representations made in this Proposal and that such statements and representations are true and accurate.
7. I/We thoroughly reviewed the terms of the RFP and agree to complete the Work for the all-inclusive cost/price(s) stated in the Price Table/Schedule of Prices. All pricing or amounts must be in Canadian currency, unless otherwise explicitly stated in this RFP.

I/WE agree to be bound by the terms and conditions and have authority to bind the Corporation and submit this Bid on behalf of the Bidder. The bidder shall declare any potential or actual conflict of interest that could arise from Bidding on this Bid. Do you have a conflict of interest? Yes No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		

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